

Board of Education Minutes
February 20, 2019

Board Members in Attendance: President Jamie Doucette, Vice President Bill Bloethe, Thomas Shillo, Linda Mrowka, and Robin Toldo

Also, in Attendance: Superintendent Karen Goodwin, Business Manager Jim Eagan, Meredith Doyen, Michael George, Joseph Kehm, and Secretary Michele Klimczak

1. School Community Session

- 1.1 Call to Order/ Pledge of Allegiance:** President Jamie Doucette called the meeting to order at 5:25 pm
- 1.2 Public Participation: None**
- 1.3 Celebrations:**
 - A. Teacher Professional Certification: Jen Burns:** Superintendent Goodwin congratulated Jen Burns on completing her New York State certification.
 - B. Lake Wales Exchange:** Superintendent Goodwin reported that the Lake Wales exchange trip to Florida went well this year. Principal Christian Arsenault and Beth Arsenault were the chaperones. They reported there were nine students in attendance and those students were very independent during this trip. Superintendent Goodwin thanked Mr. McCance for funding this excursion.
- 1.4 Additions to Agenda:**
 - 2.5 Jim Eagan to present the Initial Board of Education Budget Proposal for the 2019-2020 School Year**
 - 8.1 To Deal with Financial Data in Regard to a Student's Enrollment in FIS**
 - 8.2. The Potential Sale of School Property**

2. Business Reports

- 2.1 Warrants Approved by Claims Auditor Sharon Patterson (Dec 2018 + Jan 2019):** Jim Eagan reported that he has been working on a budget proposal for the coming year and warrants were passed out.
- 2.2 Business Manager Reports:**
 - A. Budget Status Report as of December 31, 2018 + January 31, 2019:** Jim Eagan reported that these documents were included for the board members to review.
 - B. Treasurer's Report Approved by Principal and Treasurer (In Process):** Jim Eagan reported these reports would be ready for March's board meeting. He encouraged the board members to alert him if they had any questions.
- 2.3 2018-2019 Budget Transfers:** Jim Eagan mentioned these transfers were in the board member's information packets.

2.4 Report of 2018 Audit by District's External Auditor: Jim Eagan introduced Joseph Kehm from EFPR Group who reported that EFPR Group will be issuing unmodified opinion on the school's funds in preparation for the upcoming year. Mr. Kehm reported steady growth in the school's general fund which is a positive for FIS. He reported that FIS has had a good year financially. Additionally, Mr. Kehm went over in detail his audit packets and took questions from the BOE.

2.5 Jim Eagan to Present the Initial Board of Education Budget Proposal for the 2019-2020 School Year: Jim Eagan asked the board members to review his proposed budget and make notes in preparation for the March meeting. He explained how the budget would be broken down in comparison to how it was allocated in the previous school year. Mr. Eagan asked for questions to be sent to him prior to the next meeting so he will have the opportunity to answer them.

3. Board Committee Reports

3.1 Faculty Housing Committee: Jim Eagan reported that some bids had been received for the work on Eduardo's unit. He reported the Faculty Housing Committee recommended that Eduardo's unit have the renovations made first out of the units requiring work. Mr. Eagan also reported that out of the received bids, The Toldo Company held the lowest bid.

3.2 Safety Committee: None

3.3 Personnel Committee: None

4. Action Items

4.1 Motion: To Approve the Minutes of the January 16, 2019 Board of Education Meeting: Linda Mrowka made a motion to approve, Robin Toldo seconded the motion. All in favor, none opposed.

4.2 Motion: To Approve Entrance Age Policy #5140 (Second Reading): Bill Bloethe made a motion to approve, Robin Toldo seconded the motion. All in favor, none opposed.

4.3 Motion: To Approve Smoking and Other Tobacco Use on School Premises Policy #1530 (Second Reading): Bill Bloethe made a motion to approve, Robin Toldo seconded the motion. All in favor, none opposed.

4.4 Motion: To Approve the Facility Use Request from IPP for Summer 2019: Bill Bloethe made a motion to approve, Linda Mrowka seconded the motion. All in favor, none opposed.

4.5 Motion: To Approve and Educational Reimbursement of up to \$450 for Jen Burns for the Course *Helping Kids Write*: Linda Mrowka made a motion to approve, Bill Bloethe seconded the motion. All in favor, none opposed.

- 4.6 Motion: To Approve the Faculty Housing Kitchen Renovation at 238 Winthrop, Fishers Island, NY 06390 and to Award the Project to _____ in the amount of _____ (Handouts):** Bill Bloethe made a motion to table this action item until the March meeting, Linda Mrowka seconded the motion. All in favor, none opposed. Tom Shillo abstained.
- 4.7 Motion: To Approve the Faculty Housing Walls/Room Renovation at 2753B Whistler Avenue, Fishers Island, NY 06390 and to Award the Project to _____ in the amount of _____ (Handouts):** Bill Bloethe made a motion to table this action item until the March meeting, Linda Mrowka seconded the motion. All in favor, none opposed. Tom Shillo abstained.
- 4.8 Motion: To Accept the 2017-2018 Financial Audit Report:** Tom Shillo made a motion to approve, Robin Toldo seconded the motion. All in favor, none opposed.

5. Administrative Report

Prior Business

- 5.1 School Accreditation:** Superintendent Goodwin reported that teachers at FIS have been proactive in collaborating to complete research on the necessary items to comply with the accreditation. She also reported that this process is moving along smoothly.
- 5.2 Reimbursement for Generator Grant Project:** Superintendent Goodwin reported the second grant application was to be mailed in and the process is moving along.
- 5.3 Paddle Tennis Project Update:** Superintendent Goodwin reported having a phone conversation with the Community Center's vendor and designer in an attempt to complete part of this project. She reported the designer didn't call into the meeting and suggested that the Community Center staff take on communications with the designer.
- 5.4 Report to the ICB on the Capital Improvement Plan:** Superintendent Goodwin reported the ICB meeting topic was moved to March and that Principal Arsenault will be facilitating that report in March.

New Business

- 5.5 School-Owned Vehicles Policy #8421 (First Reading):** President Jamie Doucette explained how this would be an adjustment from the previous policy already included in the FIS policies. Superintendent Goodwin pointed out that it was recommended that the school not transport those in Pre-K due to car seat/safety issues.

6. Information Packet for Board of Education

- 6.1 NYSIR News: February 2019 Edition**

7. Public Participation: None

8. Executive Session: Linda Mrowka made a motion to adjourn to executive session, including Jim Eagan, at 6:15 pm, Robin Toldo seconded the motion. All in favor, none opposed.

8.1 To Deal with Financial Data in Regard to a Student's Enrollment in FIS

8.2. The Potential Sale of School Property

9. Adjournment